

ESMC Solar Panels Funding

POLICIES AND PROCEDURES

1. Revenue from the Solar Panels will not be used for general church budget.
2. Funds generated by the solar panels will be kept in a separate Solar Panel account and earmarked for approved projects (see Funding Categories). Excess funds in any year will remain in the Solar Panel account for future use.
3. A portion of the revenue will be prioritized – over other uses of the fund – for long term maintenance of the solar panels, including engineering studies and parts replacement.
4. Applications for funding will be sent to Church Council.
5. Application for funding may be made only by an ESMC congregant or group of congregants.
6. Application deadline is set at December 1 each year for disbursements in the following year. This date allows time to study applications before the financial church forum in late February/early March when the applications will be presented to the congregation for consideration and approval by vote. Time-sensitive applications during the year will be considered by Church Council at any time.
7. Funding can either go to a registered charity, or expenses can be submitted to the church for reimbursement against the fund.

FUNDING CATEGORIES

1. Solar panels long term maintenance including engineering studies and parts replacement. These expenses will have priority.
2. “Green” projects such as tree planting that improve the environment and that counter global warming.
3. Energy-saving projects at the church such as more efficient lighting, more insulation, water-saving measures, etc.
4. Other initiatives in keeping with ESMC’s vision of radical hospitality.
5. Public events such as guest speakers on the environment or a peace and justice topic.
6. Congregants can act as applicants/advocates for projects/programs of local registered agencies and international registered agencies such as MCC and MEDA.

APPLICATION FOR SOLAR PANEL FUNDS

1. Name of Project:
2. Project contact person's name, email address and phone number
Names of other congregants connected to the project
3. Project time period
4. Project description
5. Reasons why financial support of this project is a good use of solar panel revenue
6. Project budget including line items
7. Name of the charity and contact information where funding goes, or name and contact information of the person who will be responsible for submitting receipts for reimbursement.
8. Name, email address and phone number of person who will write a post-project report